

# *Wigston Academy Partnership Agreement*



**Dear Parent/Carer**

**Welcome to Wigston Academy.**

We are very pleased that you and your child have chosen Wigston Academy and hope that we are able to work together, as partners, in order that your child can have a happy and successful time here. The partnership between home and school is an important one and will help your child to take full advantage of what the school has to offer to enable their academic, personal, social and health development.

We firmly believe that by working in partnership with parents and our local community, we can provide the highest standards of education and care, to help and challenge all our young people to achieve their true potential and prepare them for a successful future. There is a strong school ethos at Wigston Academy that encourages high expectations, mutual respect, individual and collective responsibility and good citizenship. As a result of this, everyone can feel safe, included and well supported in a caring and disciplined environment that helps him/her to succeed. This is at the heart of this successful and inclusive school.

We will work hard to provide a purposeful learning community that is supportive, challenging and enjoyable in which all of our young people, irrespective of ability, gender, ethnicity or personal circumstances, may fully develop.

The standards we set at Wigston Academy are high and we expect all members of our school community to work towards creating an atmosphere that is happy and an environment that is disciplined and safe. In this respect, all parents and pupils are expected to abide by and support our Code of Conduct, school policies and procedures as outlined in the school prospectus. Thank you in anticipation of your support in this partnership in the best interest of your child and Wigston Academy.

**Would you and your child please:**

- **Read all of the information contained in this agreement.**
- **Delete as applicable the options on the last page.**
- **And finally to sign the yellow agreement form and return it to your child's tutor.**

Yours sincerely

A handwritten signature in black ink, appearing to read 'I Cox'.

Mr I Cox

Headteacher (Bushloe Site)

A handwritten signature in black ink, appearing to read 'A Miller'.

Ms A Miller

Headteacher (Abington Site)

***Through this partnership, we at Wigston Academy will provide:***

- A safe, disciplined and caring learning environment promoted through the Wigston Academy Code of Conduct, policies and procedures in the school prospectus.
  - An effective means of communication with parents, or persons responsible, on all school matters.
  - An inclusive, relevant, broad-based and balanced curriculum that satisfies both national individual local requirements.
  - Learning support, advice and guidance on personal, social, health, economic and good citizenship development.
  - Information on progress through a thorough system of monitoring and support.
  - Opportunities for regular meetings with teachers to discuss progress and achievements.
  - Opportunities for individual enjoyment, development and achievement through a wide range of enrichment, extra-curricular and extended learning opportunities.
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***Through this partnership Wigston Academy expects you, the parent, to:***

- Support us and your child to adhere to the Wigston Academy Code of Conduct, discipline and other school policies and procedures as outlined in our school prospectus.
  - Provide the correct Wigston Academy uniform and ensure that it is worn.
  - Ensure regular and punctual attendance at the school by your child informing us immediately of the reason for absence.
  - Show an interest in the progress, work and development of your child and support them in partnership with us.
  - Participate in monitoring the progress of your child including checking and signing the homework diary as requested.
  - Encourage and provide a suitable environment for your child to produce homework.
  - Participate in regular two-way communication with the school and take an interest in the activities of Wigston Academy.
  - Share any concerns with the school about health, behaviour or progress.
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***Through this partnership Wigston Academy expects you, the pupil to:***

- Follow the Wigston Academy Code of Conduct and procedures as outlined in the school prospectus.
- Do the best you can in class and show an involvement and pride in your work and your learning.
- Work hard, complete homework and hand it in at the specified time.

- Attend school regularly and be punctual each day.
- Wear the correct school uniform with pride.
- Take advantage of the additional opportunities available to you through extra-curricular activities during and after school so that you can enrich and extend your learning.
- Participate in sporting, citizenship and other school events and represent Wigston Academy, your tutor group and yourself if selected.
- Share any problems or concerns you may have with your tutor, a member of the pastoral team or another member of staff that you trust.
- Be a good ambassador for your school at all times.

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### ***Wigston Academy Internet Access Policy Information for parents***

As part of Wigston Academy's ongoing commitment to improving the quality and variety of educational opportunities that we are able to offer our pupils, the school has uses a computer system that gives the children supervised access to the Internet.

Mindful of the problems there are with children gaining access to undesirable materials, we have taken steps, to deal with this.

The East Midlands Public Service Network supplies our Internet access and it has a built in filtering system that restricts access to sites containing inappropriate content. All our screens are in public view and normally an adult is present to supervise. Pupils have been using this facility to great effect for many years and have benefited enormously from the breadth of 'Web' content.

No system is perfect, however, and you should be aware that it is not possible to remove entirely the risk of finding unsuitable material. Listed below are some simple and easy to follow rules which the children are expected to abide by to help with our precautions.

I would ask you to look through these rules and discuss them with your child. All pupils Wigston Academy should be aware that their use of the Internet is regularly monitored and a list of sites that pupils have attempted to access is regularly scrutinized by our ICT staff. Any deviation from the rules listed below is dealt with as a matter of utmost concern and parents will be informed immediately.

I would stress that Internet access is both an invaluable educational tool and features heavily in the National Curriculum for Computing, however, if you have any concerns regarding your son/daughter using the Internet or if you would like to have a look at our full 'Policy for Internet Access', I will be more than willing to forward you a copy- particularly by e-mail as this is cost free to the school. Please complete the 'Internet Access' section at the end of this agreement to confirm that you have received this information.

For further information, please look on the school website.

### ***Responsible Use of the Internet and ICT facilities***

- At Wigston Academy, we expect all pupils to be responsible for their own behaviour on the Internet, just as they are anywhere else in school. This includes materials they choose to access, and language they use.

- Pupils using the World Wide Web are expected not to deliberately seek out offensive materials. Should any pupils encounter any such material accidentally, they are expected to report it immediately to a teacher.
- Pupils are expected not to use any rude language in their electronic communications and contact only people they know or those the teacher has approved. It is forbidden to be involved in sending chain letters
- Pupils must ask permission before accessing the Internet
- Pupils should not access other people's files unless permission has been given
- Computers should only be used for schoolwork and homework unless permission has been granted otherwise
- No program files may be downloaded to the computer from the Internet
- Any attempt to bypass the school's web filtering software will result in serious action
- No programs on disc or CD Rom should be brought in from home for use in school
- Homework completed at home may be brought in on floppy disc, flash drive or CD Rom but this will have to be virus scanned and copied onto the school network by the class teacher. The school's VLE offers a simpler and more efficient way of transferring data
- Personal printing is not allowed on our network except during ICT clubs for cost reasons. During ICT clubs, personal printing is allowed for a small cost
- No personal information such as telephone numbers and addresses should be given out and no arrangements to meet someone made unless this is part of an approved school project
- Pupils consistently choosing not to comply with these expectations will be warned, may be denied access to Internet and e-mail resources and may subsequently be banned from use of the school ICT facilities (a letter will be sent to parents).