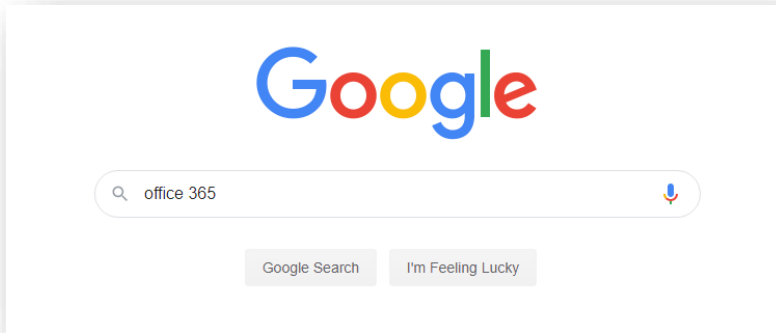


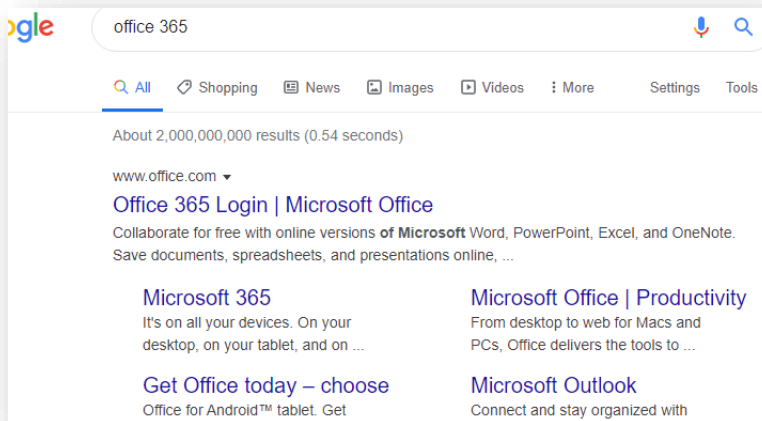
Installing Office 365 ProPlus licenses at home.
Wigston Academies Trust



1. Navigate to Google and search for Office 365.



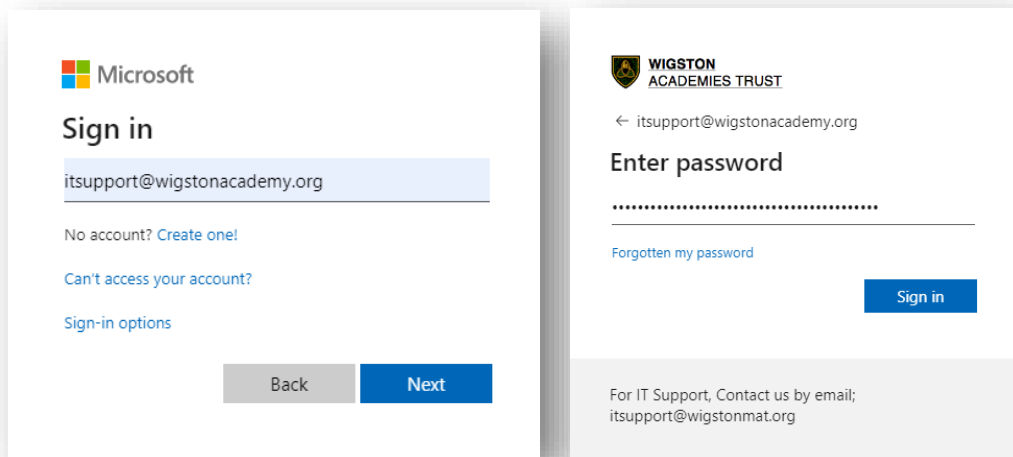
2. Click onto the Office 365 website.



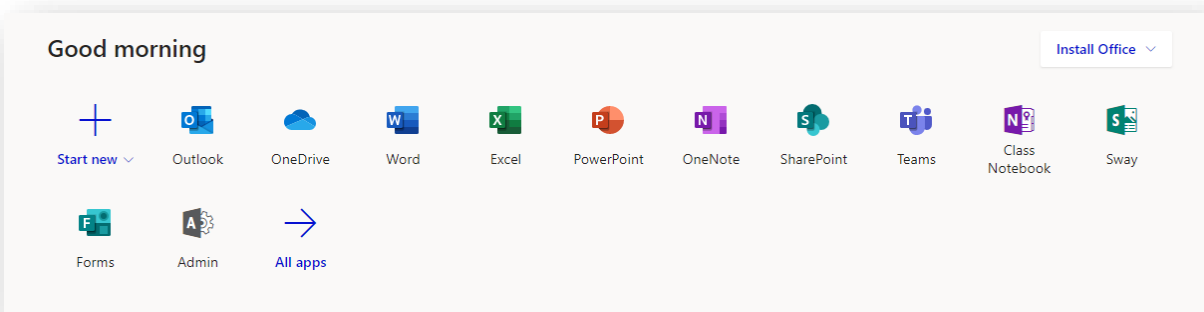
3. Select 'Sign in'



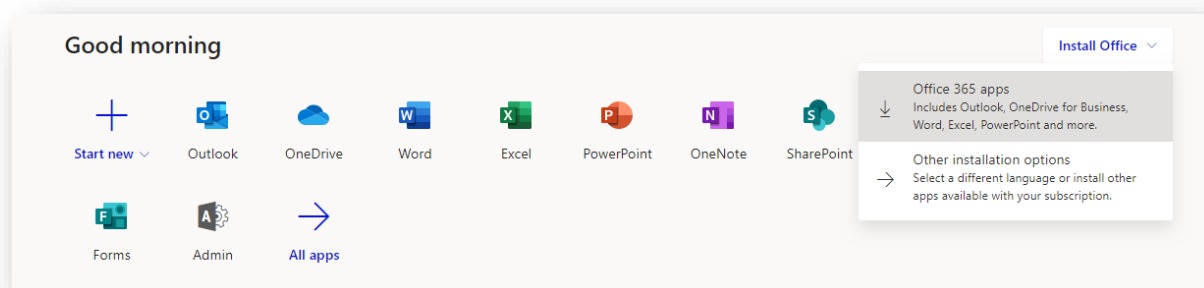
4. Enter your school email address and password into the fields.



5. On the right-hand side of the page, select 'Install Office'

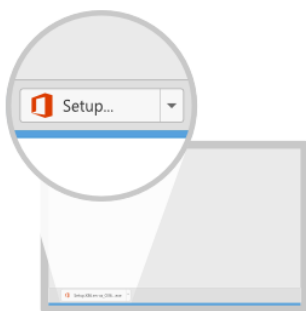


6. On the drop-down menu, select 'Office 365 apps' or 'Other Installation options' to select a different language.



7. Office will now start to download, follow the installation steps from Microsoft to complete the installation.

Just a few more steps...



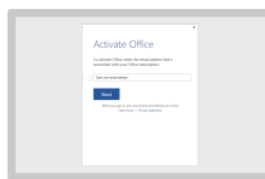
1 Click Run

Click the Setup file at the bottom of the screen.



2 Say "Yes"

Click Yes to start installing.



3 Stay online

After the installation, start Office and sign in with the account that you use for Office 365:
itsupport@wigstonacademy.org.

Close

Need any help with the installation?