



October 2022

Dear Stakeholder,

Wigston Academy: Proposal document to reduce the Published Admission Number

We are required to consult on our admissions policy every seven years, we are therefore undertaking a consultation of our admission arrangements. The Trust and the Leadership Team of Wigston Academy propose to reduce the Published Admission Number (PAN) for all year groups including the new Year 7 students from 300 to 260, to take effect from **September 2024**.

The proposed change will help our school effectively focus its learning and teaching resources to safeguard the education offered at Wigston Academy. The Trust and staff have been working hard to continually improve the outcomes of all our students and feel strongly that the proposed reduction will benefit future outcomes for our young learners, whilst still enabling us to meet the demand of places.

The proposed change will not affect the current students or those who choose to accept an offer for a Year 7 place in September 2023. All current and future parents and any other interested stakeholders can make comments on this proposal. Information on how you can do this is detailed at the end of this letter, under the section titled "How to make your views known".

Background

The current Published Admission Number (PAN) for Wigston Academy is 300. However, due to financial pressures Wigston Academy has operated an operational PAN for different year groups to reflect the number of students needing a place. This fluctuation in PAN makes it very difficult, especially in the current economic climate. Therefore, reducing the PAN will assist the Trust to provide stability in its long-term planning and allow the school to secure high-quality educational outcomes for the students currently on our roll, while continuing to provide an appropriate number of places for future student numbers in line with demand in the Wigston area. Although the Regulations and Code of Practice relating to school admissions no longer require an admissions authority to consult when maintaining or increasing a schools PAN, there remains a requirement to consult when the proposal is to reduce. Wigston Academies Trust, as the admissions authority for Wigston Academy, is seeking comments on the proposed change.

Specific Proposal

The Trust proposes to reduce the Published Admission Number (PAN) from 300 to 260 for all year groups with effect from September 2024. This means that the number of school places for students wishing to request a place to attend Wigston Academy in 2024 will be 260, as will all subsequent cohorts thereafter. For students who already have a place at Wigston Academy in other year groups where the PAN exceeds 260, there will be no change. This is the only proposed change to the admissions criteria; all other criteria will remain the same.

It is important to the Wigston Academies Trust Board and our Academy Local Governing Body, to consider the views of our parents and the wider community. If you would like to contribute to the consultation, please complete the Stakeholder Response Form available on our website.

How to make your views known

The consultation will run for six weeks from 1st October 2022. All stakeholders are invited to submit comments in writing about the proposal to:

PAN Consultation,
Wigston Academies Trust,
Station Road,
Wigston,
LE18 2DU

Or email to: admin@wigstonacademy.org (title email PAN Consultation WA)

For the duration of the consultation the Wigston Academy website will display the following documents:

- Proposed new Admissions Statement Admissions Statement
- Current Admissions Statement (Sept 2020)
- Stakeholder Response Form
- Stakeholder letter

School website: www.wigstonacademy.org

School email: admin@wigstonacademy.org

Stakeholders are deemed to be:

- Parents and carers of children aged between 2 and 18 years of age
- All other admission authorities within the relevant area
- Leicestershire Education Authority
- Any adjoining neighbouring local authorities where the admission authority is the local authority
- Other persons in the local area who may have an interest in the proposed new arrangements

As set out in the Schools Admission Code, we are entering into a 6-week statutory consultation. Following the consultation, Trustees shall apply to the Regional Schools Commissioner to make a decision, on behalf of the Secretary of State. Further information about the Wigston Academies Trust can be found at: <https://www.wigstonmat.org>

Yours faithfully,



Mark Mitchley
Executive Headteacher